

# The Suttie Group

Passionate about people, partnerships and performance

## Corporate Manager, Treasury & Risk

The Suttie Group is working with a Vancouver based, mid-tier precious metals producer who's portfolio contains multiple international projects. Our client has an exciting opportunity for a highly experience Corporate – Manager Treasury & Risk.

### POSITION OVERVIEW

Reports to: Chief Financial Officer (CFO)

Location: Vancouver

### POSITION SUMMARY

The Manager, Treasury and Risk oversees treasury related activities as well as risk management initiatives and strategies for the company. This position reports directly to the CFO and is responsible for the conduct of corporate treasury including custody of corporate funds, financial assets, supervision of banking, credit, shareholder and dividend records. In addition, this position is responsible to develop and implement strategies to manage risk including commodity and foreign exchange, insurance optimization and finance risk management.

The Manager, Treasury and Risk supports the CFO as required on ad hoc treasury / financial / risk and associated matters; analysis of complex financial situations and assure compliance with internal and regulatory controls affecting the Company's financial, treasury and risk operations.

### KEY RESPONSIBILITIES

The Manager, Treasury and Risk will be responsible for, but not limited to, the following:

- Manage treasury operations on a daily basis.
- Optimization of systems for effective and efficient cash and debt management and payment of obligations.
- Develop and monitor effective cash flow forecasting, modelling and planning and ensure availability of funds as required, liquidity position under control.
- Collect, summarize and review for reasonableness, weekly cash activity to produce relevant reports (summarizing cash flow, operating, debt and investing activity and cash on hand) on a timely basis for decision making purposes.
- Provide Management with current, month-to-date and year-to-date cash flow information.
- Ensure excess cash positions identified and invested on a timely basis.
- Monitor bank account balances to ensure timely and proper funding.
- Maintenance of banking and credit relationships.
- Review loan agreements for terms and conditions to accurately calculate interest and ensure quarterly compliance reports prepared on timely basis.
- Work effectively with operational sites to maximize commodity sales.
- Ensure daily bank reconciliations completed accurately and investigate unreconciled items.
- Develop effective strategies to manage foreign exchange positions.
- Effectively plan and implement annual insurance related renewals in line with operational and corporate requirements.
- Produce regular treasury reports to Senior Management and the Board and produce relevant sections of the annual and interim reports and accounts.
- Ensures adequate internal controls and segregation of duties over cash management, disbursements, transfers, receipts, etc. (SOX 52-109).
- Analyzes financial situations and develops coherent financial strategies that protect the Company and create value.
- Supports the CFO on all treasury, financial and risk related matters.
- Support the CFO and Finance Department on other matters as needed.

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### QUALIFICATIONS, KNOWLEDGE & PREVIOUS EXPERIENCE REQUIREMENTS

- Bachelor degree in Economics, Accounting, Finance or related field; MBA / CFA a plus
- 8+ years of Treasury or related Finance experience
- Experience in cash/investment management
- Experience in international treasury operations / processes, preferred
- Excellent communication skills are needed with the ability to discuss and present complex financial strategies
- Superior analytical and financial skills. The ability to understand complex financial structures and strategies, accounting and risk issues
- Strong quantitative and logical acumen
- Problem Solving - Looks beyond the obvious to find effective solutions

### KEY COMPETENCIES

- Ability to manage multiple tasks simultaneously and work independently
- Ability to work effectively across organizational boundaries is important
- Business Acumen - Well-rounded business professional who understands how businesses work
- Composure - Cool under pressure, not knocked off balance by the unexpected, is a settling influence
- Drive for Results - Reliable performer who can be counted on to achieve consistent results
- Innovation Management - Able to manage the creative process of self and others
- Interpersonal Savvy - Relates well to others and can build rapport across the organization
- Integrity and Trust - Widely trusted and seen as direct and truthful
- Motivating Others - Empowers others, creates a climate in which people want to do their best, shares ownership and visibility
- Organizing - Able to orchestrate effective use of all available resources. Set priorities, develop a work schedule, monitor progress towards goals, and track details/data/information/activities
- Process Management - Understands and uses an efficient work flow to get more out of fewer resources
- Timely/Quality Decisions - Makes timely decisions on the basis of analysis, wisdom, experience and judgment
- Attention to detail and responsibility
- Good team player with effective interpersonal skills
- Proficiency in current computer applications and financial tools
- Knowledge of generally accepted accounting principles

If you are a seasoned accountant with the skills and attributes listed and enjoy a challenge in a fast paced environment, this may be the opportunity you have been waiting for. Please submit your resume in MS Word format to Elizabeth via the [www.suttiegroup.com](http://www.suttiegroup.com) website.

Your confidentiality is assured and we look forward to representing you!