

The Suttie Group

Passionate about people, partnerships and performance

MANAGER, FINANCIAL REPORTING - Vancouver

The Suttie Group is working with a Vancouver based, mid-tier precious metals producer who's portfolio contains multiple international projects. Our client has an exciting opportunity for a veteran Manager, Financial Reporting.

POSITION SUMMARY

The Manager, Financial Reporting has responsibility for all financial and accounting activities including management of general accounting, financial reporting and maintenance of financial records and financial statements. The Manager, Financial Reporting will also assist with cost accounting, budgeting and forecasting and dealing with external/internal auditors. Reports to: **Director Finance** Direct reports: **4**

KEY RESPONSIBILITIES

The Manager, Financial Reporting will be responsible for, but not limited to, the following:

- Prepare interim and annual Financial Statements and notes, including adjusting entries, working papers and schedules for auditing and SOX purposes.
- Owner and operator of the **Oracle Hyperion consolidation** reporting system. Responsible for reviewing all data upload, consolidating, adjusting and eliminating journal entries.
- Work with external auditors throughout the audit process. This includes answering all inquiries in a timely manner and overseeing timely preparation of all schedules requested by the auditors.
- Supervise the preparation of Head Office accounting and other companies, including all entries and adjustments for the month, preparation of trial balance and quarterly account reconciliations.
- Coordinate subsidiary audits.
- Research new accounting policies and pronouncements and recommend to the CFO and Director
- Finance accounting treatment to comply (IFRS research).
- Prepare all required accounting and disclosures.
- Participate in other projects as required.
- Adhering to the Company's ethical standards.
- SAP Administrator
- Extractive Sector Transparency Measures Act (ESTMA) Reporting

QUALIFICATIONS, KNOWLEDGE & PREVIOUS EXPERIENCE REQUIREMENTS

- A degree in Accounting or Finance (or equivalent)
- Mining Accounting Experience
- System Implementation Expertise
- CPA, MBA designation or equivalent experience
- Strong project management skills.
- Knowledge of SAP and Hyperion an asset
- Strong analytical skills.
- Computer literate – excellent skills in the Microsoft Office suite of programs
- Strong communication skills, with the ability to work effectively at all levels.
- A motivated, resourceful, self-starter who can work independently with minimal direction.
- A proactive team player/team builder.

If you are a seasoned Financial Reporting Manager who enjoys a challenge, this may be the opportunity you have been waiting for. Please submit your resume in MS Word format to Elizabeth via the www.suttiegroup.com website.

Your confidentiality is assured and we look forward to representing you!